

Executive Committee Agenda

Location: Virtual Attendance Only
 Teleconference Number: +1 301 715 8592
 Meeting ID: 890 8077 7876
 Passcode: 797067

Date: September 6, 2023
 Time: 3:00 p.m. (Eastern Time)
 Passcode: 797067

Zoom Link: <https://us02web.zoom.us/j/89080777876?pwd=dE5UMTVZRVljc0pFNmtiVDZqeUFXZz09>

- I. Call to Order & Welcome - *Commissioner Kinney, Chair*
 - a. Roll Call - *Commissioner House, Secretary*
 - i. () Commissioner Kraig Kinney [IN], Chair
 - ii. () Commissioner Wayne Denny [ID], Vice Chair
 - iii. () Commissioner Joe House [KS], Secretary
 - iv. () Commissioner Brad Vande Lune [IA], Treasurer
 - v. () Commissioner Aaron Koehler [WY], Member-at-Large
 - vi. () Commissioner Joe Schmider [TX], Immediate Past Chair
- II. Public Comments Regarding Matters Not on the Agenda - *Kinney*
- III. Old Business
 - a. Action: Review August 2023 Meeting Summary - *House*
- IV. New Business
 - a. Treasurer's Report - *Vande Lune*
 - b. Chair's Report - *Kinney*
 - c. Executive Director's Report – *Donnie Woodyard, Executive Director*
- V. National EMS Coordinated Database Administrator Update – NREMT
- VI. Partner Organization Updates
- VII. Adjourn Meeting

Future Executive Committee Dates	Future Commission Meeting Dates
October 4, 2023	November 15, 2023 (Elections)
November 1, 2023	February 21, 2024
December 6, 2023	May 14, 2024
January 10, 2024	October 9, 2024 (Elections)
February 7, 2024	
March 6, 2024	
October 4, 2023	

Meeting Norms:

To allow for equal participation by all attendees during the meeting, please note the following guidelines for all attendees:

- Committee members are requested to join by video when possible.
- Public Attendees:
 - Public attendance is encouraged.
 - Microphones for all attendees will be muted upon arrival.
 - Please place your name and agency/organization in the chat.
 - Members of the public may request to speak during public comment periods by using the “raise hand” function that is found on the menu bar at the bottom of the screen. Staff will unmute your microphone. If you are attending by phone, press *9 to raise your hand and *6 to unmute.
 - Public attendees should announce their name and organization before speaking.
 - Public comments are limited to two minutes or less.
 - In the case of background noise, disruptive behavior, or comments exceeding two minutes, your microphone will be muted.

*All times are approximate. The chair may modify the agenda during the meeting at their discretion.

 5010 E. Trindle Road, Suite 202
Mechanicsburg, PA 17050 Phone (202) 888-4142 info@emscompact.gov www.emscompact.gov

Executive Committee: Meeting Summary

Meeting Details:

- Chairperson: Commissioner Kraig Kinney
- Date & Time: August 2, 2023, 3:00 PM EST
- Location: Virtual Meeting via Zoom Conference

Attendees:

- Commissioner Kraig Kinney [IN], Chair
- Commissioner Wayne Denny [ID], Vice Chair
- Commissioner Brad Vande Lune [IA], Treasurer
- Commissioner Aaron Koehler [WY], Member-at-Large
- Donnie Woodyard, Executive Director
- Doug Wolfberg, JD, Council

Absentees:

- *[Excused]* Commissioner Joe House [KS], Secretary
- *[Excused]* Commissioner Joe Schmider [TX], Immediate Past Chair

Agenda & Discussions:

- I. Call to Order & Welcome
- II. Public Comments Regarding Matters Not on the Agenda
- III. Old Business
 - a. Action: Review and approve July 2023 Meeting Minutes - *House*
- IV. New Business
 - a. Treasurer's Report- *Vande Lune*
 - b. Chair's Report - *Kinney*
 - i. Committee Appointments
 1. Rules & Bylaws Committee
 2. Budget / Finance Committee
 - ii. Establishment of Work Groups
 - c. Executive Director's Report – *Donnie Woodyard, Executive Director*
 - i. IRS Determination Letter
 - ii. Onboarding Status Update
 - iii. Commissioner Recognition
 1. Guy Dansie (Utah)
 2. Diane McGinnis-Hainsworth (Delaware)
 - iv. Recognition of New Commissioners:
 1. Bobbie Sullivan (Nevada)
 2. Mark Herrera (Utah)
 - v. Review Future Meeting Dates / Schedule (as distributed)
- V. National EMS Coordinated Database Administrator Update – NREMT

- VI. Partner Organization Updates
- VII. Adjourn Meeting

Summary of Motions:

Motion #	Motion Summary	1 st	2 nd	Vote
1	Approve the July 5, 2023 Executive Committee Minutes as presented.	Vande Lune	Koehler	Pass
2	Direct and authorize PWW & the Executive Director to request a private letter ruling from the Internal Revenue Service confirming the ICEMSPP as a governmental entity.	Vande Lune	Keohler	Pass

The official record of this meeting is an audio recording available on www.EMSCompact.gov

Meeting Summary prepared by Executive Director Woodyard, and it was reviewed and approved by the Executive Committee on 6 SEPT 2023.

Previous Balance	104,066.12	8/1/2023
Debits	6,250.00	Debit - Woodyard (8/15/2023)
	6,250.00	Debit - Woodyard (9/1/2023)
Subtotal	91,566.12	
Credits		
Current Balance	91,566.12	9/5/2023
Pending Debits	0.00	
Pending Credits	0.00	
Pending Balance	91,566.12	9/5/2023

Respectfully submitted,

Brad Vande Lune

Brad Vande Lune,
Iowa Commissioner | Treasurer